



Privacy statement

Personal data that may be processed

BCI Rotterdam BV may process your personal data because you use the services of BCI Rotterdam BV and/or because you provide these data yourself by filling in a form on our website.

BCI Rotterdam BV can process the following personal data:

- Your first and last name;
- Your job title;
- Your gender;
- Your department;
- Your address details;
- Your telephone number;
- Your email address;
- Your IP address;
- Your company name and its address details;
- Information about your location, device, browser settings and browsing behaviour.

Why BCI Rotterdam needs data

- **To perform the contract that has been concluded.**
BCI Rotterdam BV can use your personal data in the context of performing a contract for services concluded with you.
- **To contact you after a contact request.**
BCI Rotterdam BV processes your personal data in order to be able to contact you by telephone if you request this and/or to contact you in writing (by email).

To optimise, improve and secure the functioning of the website

BCI Rotterdam BV website tracks general data of website visitors, including your computer IP address, the time the website was visited, and data that your browser sends. These data are used to analyse visitors behaviour on the website, for our website security and for the correct functioning of our website and the related plug-ins or web applications. BCI Rotterdam BV uses this information to optimise the website's functioning and improve and secure the website as well as possible. BCI Rotterdam BV may share these data with third parties or third party applications such as Google Analytics. See the section on 'Sharing with third parties'.



- **Functional cookies**

We use functional cookies, which are necessary to ensure our website works properly. Cookies are files stored on your computer in order to distinguish users or save products in a shopping basket, for instance. These cookies can be deleted at any time via the browser settings on your computer.

- **Tracking cookies**

In addition to functional cookies, we may use tracking cookies as well. These analyse the browsing behaviour and investigate advertising preferences. Before we use these tracking cookies, we ask for explicit consent during your visit to our website. You can find this request in the so-called cookie notice bar at the bottom of the page. You are not required to accept these cookies in order to visit our website. These cookies can also be deleted at any time via the browser settings on your computer.

- **Use of social media links**

Our pages may contain plug-ins from social networks such as LinkedIn and Twitter. If these are used and you have an account with one of these services, these networks may receive data on your browsing behaviour. When you visit our pages, these social media plug-ins can establish a direct connection between your browser and the servers of the particular social medium. This informs these parties that you have visited our website from your IP address. This allows LinkedIn for instance, to link your visits to our pages to your user account. We would like to point out that, as provider of the pages, we are not notified of the content of the data sent, or the use these companies make of the data. If you do not want these companies to link your visit to our pages to your social media account, you have to log out of the particular social media channels before visiting our website.

- **Use of other plug-in scripts and webfonts**

Our website uses JavaScript code to ensure correct functioning and display of our website. This can also come from an external party such as Google Webfonts, for instance. If you activate JavaScript in your browser and have not installed a JavaScript blocker, your browser may send personal data if a code is loaded in by one of our suppliers. We do not know what data are linked to the data received and for what purposes these data are used. You can prevent JavaScript code from running by installing a JavaScript blocker (for instance, www.noscript.net).

How long does BCI Rotterdam BV save data

BCI Rotterdam BV saves your personal data for no longer than is strictly necessary to realise the purposes for which your data are collected. Your data are not saved for more than 26 months if no contract has been established with you or after any contract with you is dissolved. You can delete cookies at any time via your browser settings.



Sharing with third parties

BCI Rotterdam BV provides your personal data to third parties only if this is necessary for the performance of a contract with you, in order to satisfy a statutory requirement, or to optimise, improve and secure the functioning of our website. This also includes sharing information with web applications, suppliers and hosting providers which are necessary for the functioning of our website and web functionalities. We will handle these data carefully by sending them in anonymised form as much as possible and by concluding a processing agreement with third parties that offer this agreement.

Personal data may also be shared with third parties when we use tracking cookies. These will be used only for our own marketing purposes and not shared with/sold to third parties. You can find more information above on how we may use these and how you give consent for this.

You have the right to inspect, correct or delete your personal data. You can send us a request to inspect, correct or delete your data by post or email, using the contact details at the bottom of this page. BCI Rotterdam BV will respond to your request as soon as possible, but no later than within four weeks.

Security

BCI Rotterdam BV takes the protection of your data seriously and implements appropriate measures to prevent abuse, loss, unauthorized access, unwanted disclosure and unauthorized amendment. Our website uses a reliable SSL Certificate to safeguard your personal data. If you have the impression that your data are not properly secured, if there are indications of abuse or if you would like more information about the security of personal data collected by BCI Rotterdam BV, please contact BCI Rotterdam BV via the details below:

Company name : BCI Rotterdam BV
Correspondence address : Waalhaven ZZ 40b
3088 HH Rotterdam
The Netherlands
Telephone : +31 (0)10 3021603
Email address : marjan@bci-rotterdam.com

Question or complaint about your privacy

If you have a question or complaint about the processing of your personal data, you can contact us directly at marjan@bci-rotterdam.com.

We will do our utmost to help you. If you are unfortunately not satisfied with how your complaint is handled, you can submit your complaint to the Dutch DPA.